

710 FAMILY ACCOUNT BALANCES

I. PURPOSE

This policy is to establish consistent account procedures throughout the school in the provision of meals and care to students and staff.

II. GENERAL STATEMENT OF POLICY FOR LUNCH ACCOUNTS

- A. It is the policy of Green Isle Community School #4144 to offer breakfast and provide lunch at school. The school will contract out to ensure that the meals provided are compliant with the Minnesota Department of Education's Food Services guidelines.
- B. Breakfasts will be provided to all students free of charge, regardless of economic standing, by Green Isle Community School
- C. Families are expected to provide a lunch from home or provide their child with cash or money deposited in their child's meal account to purchase school meals. Meal account balances are sent home on the last day of the month, in the Friday Folder. Negative account balance statements are sent home every Friday.
- D. When a student's account will reach a negative balance within 5 school days, the student will be given a reminder note from the office to inform the parents of the low or negative balance. Students with negative balances will be served a regular school meal for up to five lunches. After this point the office administration will contact the parent and arrange a meeting to discuss the negative lunch account.
- E. Once a lunch account has become negative at the threshold listed above, from that date forward, the student will be offered the alternative meal of one peanut butter sandwich and one white milk per day. A charge that equals a hot meal cost will be added to the student account for each alternate lunch served.
- F. Federal assistance is available through the Free and Reduced Priced Meals Program to any family that qualifies. The school asks all families to return this application at the beginning of each school year. The "Free and Reduced Price School Meals Family Application" is available at the school office and can be submitted during the school year if financial circumstances change. The applications are reviewed at the office based on federal guidelines, and families are notified by mail of the results.
- G. It is the opinion of this district that financial hardships will happen and will need to be addressed on a case-by-case basis before other actions are instituted to see if other acceptable resolutions can be arranged. Parents/guardians who refuse to communicate with district officials regarding their student's negative meal balance will be subject to possible legal action.

- H. Additionally, it is the opinion of this district that children who are not provided with a bagged lunch from home or the funds to purchase a lunch at school, on a regular basis, constitutes child neglect and may be reported to the appropriate child welfare authorities.

III. GENERAL STATEMENT OF POLICY FOR BEFORE/AFTER SCHOOL CARE (CLOVER KIDS) BALANCE

- A. Families may pay daily, weekly, monthly or pre pay any amount of money. If the Clover Kids account is not positive, a note will go home with your child in their Friday Folder. All accounts must be positive within 30 days of the date the charges were accrued. If the account is not paid up the child(ren) will not be allowed to attend Clover Kids. All accounts are expected to be paid at the end of the week unless other arrangements have been made with a staff member.