

## 301 Organization of School Calendar and School Days

### I. Purpose

The purpose of this policy is to provide a timely determination of the school calendar and school day.

### II. General Statement of Policy

It is important to parents, students, employees and the general public to have knowledge of the school calendar and school day to effectively plan for the school year.

### III. Calendar Responsibility

- A. The school calendar shall be adopted annually by the School Board. It shall meet all provisions of Minnesota statute pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings, parent conferences and other information related to students, staff and parents.
- B. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and conference process

### IV. School Day Responsibility

- A. The Director shall be responsible for developing a schedule for the students' day, subject to review by the School Board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the Director shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness and other concerns deserving attention.
- C. Proposed changes in the school day shall be subject to review and approval by the School Board.

#### Legal References:

Minn. Stat. § 120A.40 (School Calendar)

Green Isle Community School Policy 301  
Independent Charter School District #4144  
Adopted: 04/26/2014  
Revised: 08/21/2018

GICS Policy 301 based on  
MN State Statute 12A.41  
Orig. 1997  
Rev. 2013

Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)

Minn. Stat. § 120A.415 (Extended School Calendar)

Minn. Stat. § 120A.42 (Holidays)

Minn. Stat. § 120A.40, Subds. 4 and 4a (Teacher Tenure Act, Cities of the First Class; Definitions)

Minn. Stat. § 124E.11, Subd. 9 (Revenue for Results – Orientated Charter School)

Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids, Appropriation)