

**Green Isle Community School  
Board of Directors' Meeting**

**Held in the Cafeteria of GICS  
Tuesday, August 21<sup>st</sup>, 2018 5:00 pm**

**Board Members Present: Nick Pollack, Shelly King, Tami Wentzlaff, Holly Harjes, Lindsay Paschke, Colleen Zeiher, and Jackie Larson at 5:06 pm**

**Board Members Absent: None**

**Others Present: Brandy Barrett – GICS Director and James Evens – Stenmark Accounting**

**Others Absent: None**

**AGENDA**

- 1.0 Call to order at 5:00 pm by Chairman Pollack
- 2.0 Recognition of Visitors - None
- 3.0 Approval of agenda - Motion by Zeiher, 2<sup>nd</sup> by Wentzlaff, All in favor
- 4.0 Conflict of Interest - None
- 5.0 Approval of July minutes – Motion by Wentzlaff, 2<sup>nd</sup> by Kind, All in favor
- 6.0 Financial Reports
  - 6.1 Financial Statements
    - July Expenses: \$39803.04
    - July Revenue: \$64776.95
    - July Cash Balance: \$10312.00
- 7.0 Public Comment - None
- 8.0 Committee Reports
  - 8.1 Board – Facilities Committee Report – No Report
  - 8.2 Board – Finance Committee Report – Met 08/21/18 at 4:30 pm
  - 8.3 Board – Grant Committee Report – Applied for a small community grant
  - 8.4 Board – Marketing Committee Report - None
  - 8.5 Board – Policy Committee Report - Met 08/21/18 at 4:00 pm
  - 8.6 Board – Technology Committee Report - None
  - 8.7 Board – Wellness Committee Report - None
- 9.0 Director's Report
  - 9.1 Highlights from last month
    - New families are enrolling in CKCC
    - Mailings went out about open house
    - Fire Marshal, Building Inspector and State Licensor all were here for CKCC. All went well.

- James and Serenity attended charter school finance training and Serenity attended JMC Training
- Kristine and Ray attended Zones of Regulation Training
- CPI/First Aid/CPR are scheduled for workshop week next week
- Kristine taught ESY to 1 student
- Summer Clover Kids pulled weeds in rock beds for Service Learning
- Received information from Emanuel Lutheran and Unhinged Pizza on lunch catering
- Grant for \$10,000 Small Town Grant was completed and turned in, \$700 Start up grant through Think Small is complete and waiting for license to submit
- Estimated K-6 enrollment 68 and CKCC enrollment 16

#### 10.0 Old or Unfinished Business

- 10.1 Sign for school – decision to leave the sign we have for the time being
- 10.2 Designs for Learning – meeting with Lawyer has been scheduled
- 10.3 Daycare Update – Licensing Visit went well with a few small items to complete before receiving license, will be good to open on 09/04/18; Unhinged Pizza will deliver lunches for CKCC children. CKCC will charge \$25 per week for each student, this will included Breakfast, Lunch, and two snacks

#### 11.0 New Business (20 minutes)

- 11.1 Board In-Service: Roles, Expectations, Procedures: *Various roles of the board, Robert's rules of order, committee's etc.* – Discussed/Completed
- 11.2 Board In-Service: Annual Report - *What the annual report is, why we do it & the various piece that make up the document* – Discussed/Completed
- 11.3 18-19 Board Calendar – Meeting dates and times - Discussed, no changes
- 11.4 Extended School Year – Kristine looking for reimbursement for Summer Hours, Brandy will discuss with her
- 11.5 Board Picture - Completed
- 11.6 Interviews (Janitor / Infant Teacher) – Janitor hired for approximately 12 hours per week, temporary infant teacher hired
- 11.7 Wireless proposal – Getting second bid on the wiring portion – Approval on hold
- 11.8 Policy:
  - 1<sup>st</sup> Reading Policy 506 Student Discipline
  - 1<sup>st</sup> Reading Policy 220 Board Self Evaluation
  - 1<sup>st</sup> Reading Policy By-Laws
  - 1<sup>st</sup> Reading Policy 301 Organization of School Calendar Days
  - Updated Board Policy review schedule

Motion to approve 1<sup>st</sup> readings by Zeiher, 2<sup>nd</sup> by Larson, All in favor

12.0 Adjournment at 5:50 pm. Motion by Larson, 2<sup>nd</sup> by Wentzlaff, All in favor