

**Green Isle Community School
Board of Directors' Meeting**

Held in Preschool Room of GICS
Tuesday, July 24th, 2018 5:00 pm

Board Members Present: Nick Pollack at 5:06, Jackie Larson, Tami Wentzlaff, Holly Harjes, Shelly King and Colleen Zeiher

Board Members Absent: None

Others Present: Brandy Barrett – GICS Director, James Evens – Stenmark Accounting, and Lindsay Paschke – GICS staff member

Others Absent: None

AGENDA

- 1.0 Call to order at 5:00 pm
- 2.0 Recognition of Visitors – Lindsay Paschke, GICS staff member
- 3.0 Approval of agenda – Add 10.2 Child Care Update, 10.3 Sign for School, 10.4 Designs for Learning, 11.8 Internet, and 11.9 Board Position – Motion by Zeiher, 2nd by Wentzlaff, All in favor.
- 4.0 Conflict of Interest - None
- 5.0 Approval of June minutes – Motion by Wentzlaff, 2nd by Zeiher, All in favor.
- 6.0 Financial Reports – Motion by Larson, 2nd by King, All in favor.
 - 6.1 Financial Statements
 - June Expenses: \$108391.68
 - June Revenue: \$85984.22
 - June Cash Balance: \$1522.60
- 7.0 Public Comment - None
- 8.0 Committee Reports
 - 8.1 Board – Facilities Committee Report – No Report
 - 8.2 Board – Finance Committee Report – No Report
 - 8.3 Board – Grant Committee Report
 - PLRAC Grant was completed with the final requirements, Grant for 2019 elder's Program will begin to be worked on in September
 - 8.4 Board – Marketing Committee Report – No Report
 - 8.5 Board – Policy Committee Report – Met on 07/24/18 to review policies
 - 8.6 Board – Technology Committee Report – No Report
 - 8.7 Board – Wellness Committee Report – No Report
- 9.0 Director's Report
 - 9.1 Highlights from last month

- Open House ads will run in surrounding community papers in July and August
- Ads went out for infant teacher openings
- New banners are up
- Facebook marketing info sent out
- Worked on bid for mass mailing in surrounding communities
- New families are starting to enroll, 1 new family joined summer clover kids FT
- Transcripts are being requested for new students
- Wrapping up FY2017
- Boiler and Sprinkler inspections completed
- Dept of Health inspection completed for CKCC licensure
- Switch from Riverbend to Designs for Learning in progress
- DHS Background checks, fingerprinting, and photos completed for CKCC staff
- Rebecca Stewart attended Responsive Classroom workshop
- Summer Clover Kids hung art work in the community
- Estimated K-6 enrollment 61; CKCC enrollment 16

10.0 Old or Unfinished Business

- 10.1 Breakfast & lunch update – prices evaluated based on Sibley East charges to GICS and Milk prices - costs to students discussed. Rates for 18-19 school year \$1.00 for breakfast, \$3.25 for lunch, and \$4.25 for adult lunch. Motion by Zeiher, 2nd by Larson, All in favor.
- 10.2 Child Care Update – 16 currently enrolled, Infant teacher interviews to take place over the next few weeks, Fire Marshall visit went well.
- 10.3 Sign for School – new bid is \$550 for sign only, Tami is still working on bids for post. Brandy to check with city on any regulations for permeant signage. Will address again at August meeting.
- 10.4 Designs for Learning – Brandy will consult with lawyer on previous contract and fulfillment of that contract.

11.0 New Business

- 11.1 Board In-Service: Roles, Expectations, Procedures: *Various roles of the board, Robert's rules of order, committee's etc.* – Table to August Board Meeting
- 11.2 18-19 Board Calendar – Meeting dates and times – Board Meetings will continue on the 3rd Tuesday of the Month at 5:00pm. The finance committee will continue to meet at 4:30 on the night of the board meeting. The Policy committee will meet at 4:00 on the night of the board meeting.
- 11.3 Board Roles
Voted on by Board of Directors
Board Chair – Nick Pollack

Board Vice Chair – Jackie Larson

Board Secretary – Colleen Zeiher

Board Treasurer – Shelly King

Motion by Zeiher, 2nd by Larson, All in favor.

- 11.4 Policy_506_0__2017_03_17-StudentDiscipline – Table to August Board Meeting
- 11.5 VOA updated contract addendum - Board Chair Nick Pollack signed contract
- 11.6 Marketing Mailing – postcards for open house to go out to the surrounding communities (Norwood Young America, Hamburg, Belle Plainie, Green Isle, Arlington, and Henderson). Motion by Harjes, 2Nd by Wentzlaff, All in favor.
- 11.7 Lease Aid – signed by all Board Members
- 11.8 Internet – Will need to upgrade so that internet works in all classrooms, Brandy is waiting on a quote from RS Fiber.
- 11.9 Board Position –Lindsay Paschke expressed interest to join the Board of directors.
Motion to approve by Wentzlaff, 2nd by Larson. All in favor.
- 12.0 Adjournment at 6:34 pm. Motion by Zeiher, 2nd by Wentzlaff, All in favor.