

**Green Isle Community School
Board of Directors' Meeting
Held at Green Isle Community School – Art Room**

Tuesday, March 20th, 2018 5:00 pm

Board Members Present: Nick Pollack, Jackie Larson, Shelly King, Colleen Zeiher, Tami Wentzlaff and Holly Harjes

Board Members Absent: None

Others Present: Brandy Barret – GICS Director and James Evans and Josh Mahlen– Stenmark Accounting

Others Absent: None

AGENDA

- 1.0 Call to order at 5:10 by Chairman Pollack
- 2.0 Recognition of Visitors - None
- 3.0 Approval of agenda – motion to approve Zeiher/Wentzlaff; Motion carried 6-0
- 4.0 Conflict of Interest - None
- 5.0 Approval of February minutes – motion to approve Larson/Wentzlaff; Motion carried 6-0
- 6.0 Financial Reports – motion to approve December, January and February Larson/King; Motion carried 6-0
 - 6.1 Financial Statements
 - December 2017
 - December Expenses: \$60,477.98
 - December Revenue: \$65,454.04
 - December Cash Balance: \$46,123.39
 - January 2018
 - January Expenses: \$76,832.73
 - January Revenue: \$61,170.01
 - January Cash Balance: \$19,927.00
 - February 2018
 - February Expenses: \$86,639.92
 - February Revenue: \$64,933.47
 - February Cash Balance: \$11,383
- 7.0 Public Comment – None

8.0 Committee Reports

8.1 Board – Facilities Committee Report – None to report

8.2 Board – Finance Committee Report – None to report

8.3 Board – Grant Committee Report – None to report

8.4 Board – Marketing Committee Report – None to report

8.5 Board – Policy Committee Report – None to report – 2nd readings of policies at March meeting, no changes

8.6 Board – Technology Committee Report – None to report

8.7 Board – Wellness Committee Report - None to report

9.0 Director's Report

- Highlights from last month

- Estimate enrollment for 2018/2019 based on intent to enroll is at 57 with 9 not yet returned. This includes 4 new enrollments.

- Round up was on 03/15 – had two new students enroll – advertised in many different ways in neighboring communities

- Art to Remember wrapped up – not as successful as last year, but still did well

- Boiler was inspected by insurance and passed, previous inspector will be reported by current one for unfounded citations last year

- Spotlight lunch held 03/01

- Report Cards and Conferences were completed

- Project Fair took place with 42 participants

- I Love to Read Month completed

- Elders celebration practice has begun

- Breakfast options for GICS – list was presented to board with a list of possible choices and break down of cost per unit and per child. More discussion will take place on what the school will provide for Breakfast next year to keep cost reasonable. Checking into options with Coborns and Kwik Trip to purchase some of the breakfast items.

- Review of Lease Agreement with City of Green Isle. Ross Arneson supplied a copy of several point that the board requested were addressed in the lease. Follow up with Ross on the Date of this Document is February 9, 2016. We will need the lease completed for June budgeting

10.0 Old or Unfinished Business

10.1 Policies –2nd Reading – motion to approve 608 and 806 pending one numbering change on 806-18 Wentzlaff/Larson; Motion carried 6-0

- 608 Instructional Services Special Ed Policy

- 806 Crisis Management Policy

- 709 Student Transportation Safety Policy – This policy will be tabled until April meeting as policy was not included in meeting packet.

11.0 New Business

11.1 17-18 Updated Calendar – no change to calendar, all snow days have been used; motion to approve Larson/Wentzlaff; Motion carried 6-0

11.2 Daycare – Green Isle EDA – approached by EDA to open a child care in the school. Discussion where that would work in the school. Received a bid to add walls and plumbing to a couple of rooms. Discussion will continue in additional meetings to see if this will work financially and within the limitations of our building. Will need to look at some of the childcare regulations including: Bathroom and Handwashing access, Fire Safety, Temperature Regulations in the building during the summer months, and outdoor space regulations.

Brandy will take a poll with our current families to see if there would be any interest in a School Age/Pre-K summer program at the school.

11.3 Bus Garage – lease to garage on site is up with Lions March 2018. Looking at options for the bus for next winter and summer. There may be a spot in the city garage available for next winter, this would be under same terms that we currently have for the van. To lease garage on site would be at a cost. Lions may also want to renew the lease. Looking at different places in the community that we could store the bus for the summer.

11.4 Frontier Customer Complaint Inquiry – First claim filed by Brandy with Frontier was denied. Brandy has now issued a complaint with the Consumer Affairs Office

11.5 VOA Spring Visit - took place on 03/16. We will need to add a policy for record retention that is not paired with any other policies.

12.0 Adjournment at 6:37 pm motion to approve Wentzlaff/Larson; Motion carried 6-0

Approval of minutes: _____
Board Chair Clerk

Date: _____